

Automated, accurate and effortless time recording



TIQTIME.COM - INFO@TIQTIME.COM

1.5 HOURS SAVED PER WEEK

+12% MORE BILLABLE TIME

ISO 27001
CERTIFICATION





A new way of track your times

TIQ Time frees you from having to enter your time manually and ensures that not a single minute of work is lost or forgotten. By integrating seamlessly with your day-to-day work tools (e.g. MS-Word, Outlook, Teams, iManage, telephony), TIQ automatically records all the time you spend on your customer files and converts it into detailed, immediately usable entries. Our solution is available in web and mobile versions.

The benefits of TIQ Time are real and measurable:

- **Enhanced user experience**

Ease of use is a key factor in getting new tools up and running and maximising their adoption rate. By equipping your lawyers with TIQ, you provide them with a simple, high-performance, modern and secure tool. Apply your own logo and graphic charter to our application to complete a successful experience!

- **Reducing lost time**

Automatically collecting the time you spend on your day-to-day activities (creating and proofreading documents, writing emails, face-to-face or remote meetings, telephone calls) results in a reduction in billable time previously forgotten, and helps generate more turnover while offering greater transparency to your customers.

- **No more time-consuming data entry in a hurry**

Thanks to the time entries automatically collected by TIQ, your lawyers will feel freed from administrative tasks and will be able to concentrate on what really matters - the customer.

- **Spend less time making corrections**

By configuring TIQ to reflect your own internal practices (detailed narratives, cabinet lexicon), your support teams will spend less time making corrections before invoicing.

- **Improved quality and consistency of time cards**

By using our dictionaries and description templates, your time entries will be of higher quality and convey a more professional image to your customers.



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MULTILINGUAL
INTERFACE



TIQ Time integrates seamlessly non-invasive to your current environment

Your ecosystem doesn't change:

TIQ builds on your existing internal tools and processes.

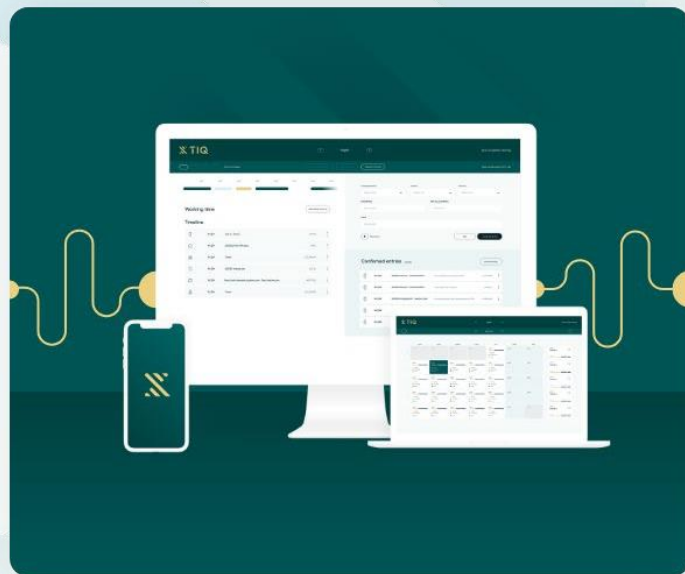
TIQ Time

TIQ converts information retrieved directly from your business applications into *suggestions* that you can validate directly or modify before loading them into your invoicing software.

Billing & Reporting

Accurate, detailed entries help you to meet growing customer demands, produce reliable invoices, and give you the information you need to measure your performance and better understand your future *pricing*.

- GESTION ELECTRONIQUE DES DOCUMENTS (GED)
- MESSAGERIE ELECTRONIQUE
- CALENDRIERS
- DOCUMENTS
- MS-TEAMS
- TÉLÉPHONIE



- KNOWLEDGE MANAGEMENT
- PROGICIEL DE GESTION (PGI OU ERP)
- FACTURATION ET REPORTING

Tous utilisés pour la gestion de dossiers, la facturation et le suivi client

We interface with the tools you already have:

Collaboration, communication and telephony tools

- Microsoft Teams
- VoIP servers
- Skype for Business

Billing and accounting

- Aderant Expert
- Elite Enterprise
- Elite 3E
- Microsoft Dynamics NAV / 365
- Deltek Maconomy
- Legalsense
- Wolters Kluwer Fidua / DLex

Electronic Document Management

- NetDocuments
- iManage Worksite
- Microsoft SharePoint
- Epona DMSforLegal
- Formpipe Concentworker
- M-Files
- Windows based file servers



And any other system thanks to our customisable connectors (APIs)



The highest standards of cyber security

Hosting and encryption

Our hosting provider (Microsoft) meets the most stringent standards and certifications in terms of cybersecurity. Microsoft has adopted the international code of practice for confidentiality in the cloud. Technological safeguards, such as encrypted communications and operating processes, help to secure TIQ data. For data at rest, Microsoft offers encryption capabilities up to AES-256. TIQ is ISO 27001 certified, awarded by TUV Rheinland.

Private or Public Cloud

All TIQ services (website, database, storage etc.) are installed by default on our proprietary Microsoft Azure instance within the European Union. If required, TIQ can also be deployed on your own instance - managed either by TIQ or by you.

In a nutshell



Collect all the information related to the time spent on your **documents, emails, meetings, phone calls**, legal research and more, without human intervention.



A reliable solution: developed for Microsoft Azure, TIQ is available in private or public Cloud architecture.



Integration with your Electronic Document Management tool (e.g. iManage) will help you allocate the time collected automatically to the right customer and the right file.

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