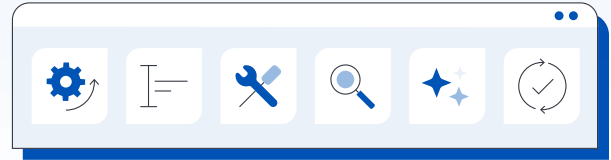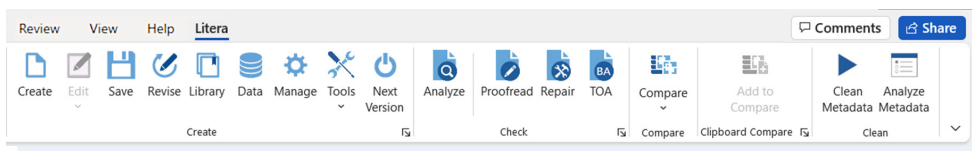# All Your Drafting Tools in One Ribbon

Litera Desktop is a document drafting platform that captures the entire drafting lifecycle in one Microsoft Word ribbon.

The solution allows legal professionals to draft 85% faster by easily creating, proofreading, comparing, cleaning, and publishing documents without ever leaving Microsoft Word.

Why Litera Desktop?

Professionals toggle between applications 1,200 times each day, spending up to 4 hours per week simply navigating technology solutions. That's 4 hours of billable and productive time that legal professionals waste switching between different drafting solutions to finalize a single document.

But not with Litera Desktop! Litera Desktop sits in one Microsoft Word ribbon so legal professionals can easily create documents with templates and a content library, proofread, format, and review in one click, compare multiple versions of a document with detailed redlines, clean documents from risky metadata, and easily publish editable PDFs. With Litera Desktop, legal professionals save valuable time so they can focus on the work that matters.

"When every tool our lawyers need is within one ribbon, they can stay within their workflow and not have to switch between systems. There is no longer a need to switch from one window to another or copy and paste from one application to another."

Joe Palmeri
Chief Information Officer (CIO), Kramer Levin

LITERA
Desktop

FOR LAWYERS

Focus On What Matters
Spend more time delivering valuable legal work and less time on repetitive drafting tasks.

All In One Platform
Avoid switching between solutions and draft perfect documents within an MS Word ribbon.

Complement Your Workflow
Siloed solutions are no good! Draft documents faster with a platform that integrates with your existing technology.

FOR I.T.

Vendor Consolidation
Save time and effort working with one vendor that understands your business needs.

Eliminate "Shelfware"
Eliminate unused technology and ensure adoption with one comprehensive platform.

Simplify Software Management
Avoid conflict between add-ins with a true complement to your existing technology.

Key Features

☑ **Document Templates**
Leverage enterprise-wide templates to quickly start creating a first draft.

☑ **Content Library**
Save and share language in a content library, anonymizing it for future use. Insert it into your document with one click.

☑ **Proofreading & Formatting**
Analyze documents and identify common issues (defined terms, citations, etc.) Apply firm styles and create detailed Tables of Content and Tables of Authority.

☑ **Document Comparison**
Run comparisons on multiple document versions and formats and get detailed redlines.

☑ **Clean Documents & Secure File Sharing**
Clean risky metadata, comments, and track changes from your documents. Securely send encrypted files and messages.

☑ **Intuitive PDF Workflows**
Edit and redact PDFs, and quickly create detailed binders and closing files.

"We believe Litera Desktop will be the differentiator by giving us the competitive edge to increase efficiency and to better deliver client needs."

Melissa Speidel
Director of Business Transformation, K&L Gates

For a closer look, visit www.litera.com or request a demo.